



AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

Date and Time:

Tuesday, January 22, 2019 **6:15 P.M.**

Location:

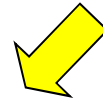
City Hall, Committee Room #205, 101 South Blvd. Baraboo

Members Noticed:

Joel Petty, Scott Sloan, Dennis Thurow

Others Noticed:

Department Heads (*agenda only*), E. Geick, B. Zeman, C. Haggard, M. Palm, P. Wedekind, John Alt, Post at Library, & Media, Fire Chief Kevin Stieve



MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

1. **Call Meeting to Order**

- a. Roll Call of Membership
- b. Note compliance with Open Meeting Law.
- c. Approve January 8, 2019 minutes.
- d. Approve agenda.

2. **Action Items**

- a. **Accounts Payable** –Review and recommendation to Common Council on paying **\$980,693.28 ***
- b. Review and recommendation to Common Council to approve contract with MSA Professional Services to provide a Swimming Pool Needs Assessment Study for a cost of \$17,900. *
- c. Review and recommendation to Common Council to approve agreement with Mueller Communications, LLC.
- d. Review and recommendation to Common Council to approve Community Development Block Grant (CDBG) funding, the CLOSE program and future grant funding under the CDBG program. *

3. **Information Items**

- City Attorney's report on insurance claims.

4. **Adjournment**

Joel Petty, Chairperson

* Item on next regularly scheduled Common Council Meeting Agenda

Agenda prepared by D. Munz & posted on 01/18/2019

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

2019

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, T. Pinion

Call Meeting to Order – Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of December 11, 2018. Motion carried unanimously. Moved by Sloan to approve the amended agenda, seconded by Thurow and carried unanimously.

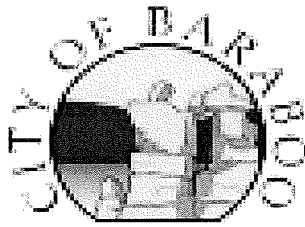
Action Items

- a) **Accounts Payable** - Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council approval of the accounts payable for **\$7,066,726.65**
- b) **2019 Levy Special Assessments upon property at Lake Street (between Springbrook Dr. & Walnut St.) and Elizabeth Street (between 15th St. & 16th St.). Also, new curb and gutter at Lake Street (between Springbrook Dr. & Walnut St.).** T. Pinion explained this is solely to give notice of our intent to levy these special assessments. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council. Motion carried unanimously.

Informational Items

- a) City Attorney's report on insurance claims – None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:34pm.
Brenda Zeman, City Clerk



City of Baraboo, Wisconsin

Finance Department

101 South Boulevard

Baraboo, WI 53913

January 22, 2019

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	\$ 528,322.25	January 18, 2019
Utility	\$ 106,104.52	January 15, 2019
ACH	\$ -	
Payroll Remittance Checks	\$ 339,611.72	December, 2018
Department Purchasing Cards	\$ 6,654.79	January 11, 2019
Total expenditures	\$ 980,693.28	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186758							
01/18/2019	186758	ACTION ELECTRIC OF S	3533	01/04/2019	CITY-TIMER SWITCH	100-11-51640-350-000	34.11
Total 186758:							34.11
186759							
01/18/2019	186759	AE Business Solutions	10001109	01/02/2019	IT-RENEW CARBON BLACK	100-10-51450-250-000	3,593.70
Total 186759:							3,593.70
186760							
01/18/2019	186760	ALLIANT ENERGY	003123-0110	01/10/2019	PK-8TH AVE SHELTER	100-52-55200-222-000	18.32
01/18/2019	186760	ALLIANT ENERGY	029413-0110	01/10/2019	PK-M-P ELECTRIC	100-52-55200-222-000	20.65
01/18/2019	186760	ALLIANT ENERGY	036982-0110	01/10/2019	PK-STATZ ELECTRIC	100-52-55200-222-000	20.18
01/18/2019	186760	ALLIANT ENERGY	041272-0111	01/11/2019	CC-ELECTRIC	100-52-55130-222-000	1,341.50
01/18/2019	186760	ALLIANT ENERGY	041272-0111	01/11/2019	CC-HEAT	100-52-55130-223-000	1,786.33
01/18/2019	186760	ALLIANT ENERGY	091971-0110	01/10/2019	PK-PIERCE ELECTRIC	100-52-55200-222-000	71.89
01/18/2019	186760	ALLIANT ENERGY	194213-0110	01/10/2019	PK-TENNIS CT ELECTRIC	100-52-55200-222-000	26.60
01/18/2019	186760	ALLIANT ENERGY	266634-0111	01/11/2019	POOL-ELECTRIC	100-53-55420-222-000	109.59
01/18/2019	186760	ALLIANT ENERGY	266634-0111	01/11/2019	POOL-HEAT	100-53-55420-223-000	64.27
01/18/2019	186760	ALLIANT ENERGY	294993-0111	01/11/2019	FD - ELECTRIC BILL	100-21-51610-222-000	781.40
01/18/2019	186760	ALLIANT ENERGY	294993-0111	01/11/2019	FD - GAS BILL	100-21-51610-223-000	1,215.16
01/18/2019	186760	ALLIANT ENERGY	327563-0110	01/10/2019	PK-LANGER SHELTER ELECTRI	100-52-55200-222-000	58.46
01/18/2019	186760	ALLIANT ENERGY	327563-0110	01/10/2019	WINTER REC-LANGER HEAT	100-53-55440-223-000	94.72
01/18/2019	186760	ALLIANT ENERGY	622926-0110	01/10/2019	PK-LANGER ELECTRIC	100-52-55200-222-000	17.85
01/18/2019	186760	ALLIANT ENERGY	671025-0111	01/11/2019	PW-CTY SRV CTR ELECTRIC	100-31-53270-222-000	2,105.91
01/18/2019	186760	ALLIANT ENERGY	671025-0111	01/11/2019	PW-CTY SRV CTR GAS	100-31-53270-223-000	3,048.75
01/18/2019	186760	ALLIANT ENERGY	737263-0110	01/10/2019	PK-WEBER ELECTRIC	100-52-55200-222-000	17.85
01/18/2019	186760	ALLIANT ENERGY	761834-12/2	12/27/2018	LIBEAST- ELECTRIC	851-51-55110-222-000	216.68
01/18/2019	186760	ALLIANT ENERGY	761834-12/2	12/27/2018	LIBEAST GAS	851-51-55110-223-000	42.26
01/18/2019	186760	ALLIANT ENERGY	785885-0110	01/10/2019	PK-DEPPE ELECTRIC	100-52-55200-222-000	44.58
01/18/2019	186760	ALLIANT ENERGY	912024-0110	01/10/2019	PK-PIERCE FIELD ELECTRIC	100-52-55200-222-000	17.85
01/18/2019	186760	ALLIANT ENERGY	DECEMBER	12/27/2018	PW-DEC 2018 TRAFFIC LIGHTS	100-31-53300-222-000	210.57
01/18/2019	186760	ALLIANT ENERGY	DECEMBER	12/27/2018	PW-DEC 2018-STREET LIGHTS;	100-31-53420-222-000	2,084.62
01/18/2019	186760	ALLIANT ENERGY	JANUARY 20	12/28/2018	PW-DEC 2018 STREETLIGHTS;	100-31-53420-222-000	8,548.99
Total 186760:							21,964.98
186761							
01/18/2019	186761	Animal House Pet Supplies	0P4G95CRC	12/18/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	59.77
01/18/2019	186761	Animal House Pet Supplies	KWB4F99K7	12/11/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	105.08
01/18/2019	186761	Animal House Pet Supplies	M7YWJFWE	10/01/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	71.96
01/18/2019	186761	Animal House Pet Supplies	M7YWJFWE	10/01/2018	ZOO-SUPPLIES	100-52-55410-340-000	31.03
Total 186761:							267.84
186762							
01/18/2019	186762	ARBORCARE PROS LLC	1285	12/31/2018	FORSTY-TREE REMOVAL ON C	440-52-56110-270-000	20,790.00
Total 186762:							20,790.00
186763							
01/18/2019	186763	BARABOO UTILITIES	9701111	01/08/2019	PW - 2019 BACKHOE PURCHAS	100-31-53240-814-000	25,000.00
Total 186763:							25,000.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186764							
01/18/2019	186764	BAYCOM, INC.	COUNTERIN	12/10/2018	PD- BATTERIES FOR RADIOS	100-20-52110-340-000	435.00
Total 186764:							435.00
186765							
01/18/2019	186765	BJ CLEANING INC	8000	12/31/2018	LIB EAST- CLEANING	851-51-55110-260-000	58.00
Total 186765:							58.00
186766							
01/18/2019	186766	BOND TRUST SERVICES	45081	12/12/2018	CITY-2018A BOND PRINCIPAL	300-10-58110-610-181	50,000.00
01/18/2019	186766	BOND TRUST SERVICES	45081	12/12/2018	CITY-2018A BOND INTEREST	300-10-58210-620-181	52,860.00
01/18/2019	186766	BOND TRUST SERVICES	45081	12/12/2018	CITY-2018A BOND INTEREST	950-36-42700-620-181	7,390.00
01/18/2019	186766	BOND TRUST SERVICES	47143	12/13/2018	FIN-2018A AGENT FEE	300-10-58300-630-000	351.00
01/18/2019	186766	BOND TRUST SERVICES	47143	12/13/2018	FIN-2018A AGENT FEE	950-36-42700-630-000	49.00
Total 186766:							110,650.00
186767							
01/18/2019	186767	BROOKS TRACTOR INC.	S84816	01/03/2019	PW-MALE & FEMALE COUPLER	100-31-53240-350-000	588.12
Total 186767:							588.12
186768							
01/18/2019	186768	CARL F STATZ & SONS IN	C28536	12/31/2018	AIR-TV145 HYDRO COUPLER R	630-35-53510-280-000	639.47
Total 186768:							639.47
186769							
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	AIR-DEC 2018 LONG DISTANCE	630-35-53510-220-000	.07
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	PD-DEC 2018 LONG DISTANCE	100-20-52110-220-000	10.25
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	FD-DEC 2019 LONG DISTANCE	100-21-52200-220-000	6.66
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	BLDG INSP-DEC 2018 LONG DI	100-22-52400-220-000	2.05
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	CC-DEC 2018 LONG DISTANCE	100-52-55130-220-000	1.47
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	PS/CH BLDG-DEC 2018 LONG D	100-11-51640-220-000	1.09
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	ENG-DEC 2018 LONG DISTANC	100-30-53100-220-000	3.59
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	RK-DEC 2018 LONG DISTANCE	100-52-55200-220-000	1.33
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	MAYOR-DEC 2018 LONG DISTA	100-10-51410-220-000	1.03
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	PW-DEC 2018 LONG DISTANCE	100-31-53230-220-000	3.59
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	ZOO-DEC 2018 LONG DISTANC	100-52-55410-220-000	.30
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	FIN-DEC 2018 LONG DISTANCE	100-11-51500-220-000	9.73
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	REC-DEC 2018 LONG DISTANC	100-53-55300-220-000	1.33
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	ASSESSOR-DEC 2018 LONG DI	100-11-51530-220-000	1.54
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	POOL-DEC 2018 LONG DISTAN	100-53-55420-220-000	.30
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	TR-DEC 2018 LONG DISTANCE	100-11-51520-220-000	5.64
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	ATTY-DEC 2018 LONG DISTANC	100-13-51300-220-000	2.56
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	ADMIN-DEC 2018 LONG DISTAN	100-14-51400-220-000	3.59
01/18/2019	186769	CENTURYLINK	1458775819	12/31/2018	UW-DEC 2018 LONG DISTANCE	800-80-55600-220-000	.14
Total 186769:							56.26
186770							
01/18/2019	186770	CHARTER COMMUNICATI	0168069122	12/27/2018	CC-WIRELESS INTERNET	100-52-55130-260-000	24.71

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186770:							24.71
186771							
01/18/2019	186771	CINTAS CORPORATION #	4014131903	12/26/2018	PW-MOP FRAME; SHOP TOWEL	100-31-53270-340-000	117.30
01/18/2019	186771	CINTAS CORPORATION #	4014464502	01/03/2019	CITY-MATS	100-11-51640-260-000	37.18
01/18/2019	186771	CINTAS CORPORATION #	4014464506	01/02/2019	PW-GRAY MATS; UNIFORMS	100-31-53270-340-000	47.25
01/18/2019	186771	CINTAS CORPORATION #	4014777599	01/08/2019	CITY-MATS	100-11-51640-260-000	37.18
01/18/2019	186771	CINTAS CORPORATION #	4014777612	01/08/2019	PW-MOP0 FRAME; SHOP RED T	100-31-53270-340-000	117.30
01/18/2019	186771	CINTAS CORPORATION #	4015103150	01/15/2019	CITY-MATS	100-11-51640-260-000	37.18
Total 186771:							393.39
186772							
01/18/2019	186772	CITY OF BARABOO	61-1220 12/3	12/31/2018	LIBEAST- WATER	851-51-55110-221-000	93.55
Total 186772:							93.55
186773							
01/18/2019	186773	CITY TREASURER - WAT	12312018FD	12/31/2018	FD-WATER&SEWER 4TH QTR 2	100-21-52200-221-000	68.53
01/18/2019	186773	CITY TREASURER - WAT	12312018FD	12/31/2018	FD-W&S 4TH QTR 2018	100-21-51610-221-000	136.38
01/18/2019	186773	CITY TREASURER - WAT	12312018FD	12/31/2018	FD-STORM 4TH QTR 2018	100-21-51610-226-000	211.73
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	CC-W&S 4TH QTR 2018	100-52-55130-221-000	406.51
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	CC-STORM 4TH QTR 2018	100-52-55130-226-000	421.00
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK LAND-STORM 4TH QTR 2018	100-52-55200-226-000	1,430.44
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-RIDGE ST W&S 4TH QTR 20	100-52-55200-221-000	90.52
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-ZOO STORM 4TH QTR 2018	100-52-55410-226-000	236.35
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-ZOO W&S 4TH QTR 2018	100-52-55410-221-000	1,042.80
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-OSCHNER W&S 4TH QTR 20	100-52-55410-221-000	222.74
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-MRT STORM 4TH QTR 2018	100-52-55200-226-000	51.70
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-MRT W&S 4TH QTR 2018	100-52-55200-221-000	194.66
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-ZANTOW W&S 4TH QTR 201	100-52-55200-221-000	73.68
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-LANGER W&S 4TH QTR 201	100-52-55200-221-000	62.15
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	POOL- W&S 4TH QTR 2018	100-53-55420-221-000	942.11
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	POOL- STORM 4TH QTR 2018	100-53-55420-226-000	664.74
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-MILL RACE STORM 4TH QT	100-52-55200-226-000	183.42
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-MILL RACE W&S 4TH QTR 2	100-52-55200-221-000	190.61
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-STEINHORST W&S 4TH QTR	100-52-55200-221-000	353.94
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-STEINHORST STORM 4TH Q	100-52-55200-226-000	125.56
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-STEINHORST SOCCER WAT	100-52-55200-221-000	151.45
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-ATTRIDGE WATER 4TH QTR	100-52-55200-221-000	29.01
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-WALNUT PIERCE STORM 4T	100-52-55200-226-000	777.99
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-WALNUT PIERCE W&S 4TH	100-52-55200-221-000	313.32
01/18/2019	186773	CITY TREASURER - WAT	12312018PK	12/31/2018	PK-PIERCE FIELD 4 W&S 4TH Q	100-52-55200-221-000	154.81
01/18/2019	186773	CITY TREASURER - WAT	12312018PW	12/31/2018	PW-PARKING LOTS STORM 4T	100-31-53450-226-000	494.14
01/18/2019	186773	CITY TREASURER - WAT	12312018PW	12/31/2018	PW-ROUNDHOUSE CT W&S 4T	100-31-53270-221-000	516.44
01/18/2019	186773	CITY TREASURER - WAT	12312018PW	12/31/2018	PW-ROUNDHOUSE CT STORM	100-31-53270-226-000	1,543.67
01/18/2019	186773	CITY TREASURER - WAT	12312018PW	12/31/2018	PW-BRIAR ST W&S 4TH QTR 20	100-31-51630-221-000	17.63
01/18/2019	186773	CITY TREASURER - WAT	12312018PW	12/31/2018	PW-BRIAR ST STORM 4TH QTR	100-31-51630-226-000	2,145.64
01/18/2019	186773	CITY TREASURER - WAT	94-2125 12/3	12/31/2018	CITY-101 SOUTH BLVD 4TH QT	100-11-51640-221-000	373.96
01/18/2019	186773	CITY TREASURER - WAT	94-2125 12/3	12/31/2018	CITY-101SOUTH BLVD 4TH QTR	100-11-51640-226-000	369.30
01/18/2019	186773	CITY TREASURER - WAT	94-2125 12/3	12/31/2018	CITY LAND-STORM 4TH QTR 20	460-10-56800-226-000	12.31
01/18/2019	186773	CITY TREASURER - WAT	94-2125 12/3	12/31/2018	TIF#8 STORMWATER 4TH QTR	380-10-56600-226-000	551.66
Total 186773:							14,560.90

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186774							
01/18/2019	186774	CIVIC SYSTEMS LLC	CVC17250	12/28/2018	CITY-1/1/19-6/30/19 SUPPORT	100-11-51500-250-000	11,463.00
01/18/2019	186774	CIVIC SYSTEMS LLC	CVC17618	01/03/2019	CITY-FINAL PMT SOFTWARE C	100-11-51500-814-000	22,146.00
Total 186774:							33,609.00
186775							
01/18/2019	186775	COMMUNITY DEVELOPM	DEC18 SDC	12/10/2018	TRE-1017 9TH PRIOR \$127.95 +	100-00-25980-000	132.75
Total 186775:							132.75
186776							
01/18/2019	186776	COMPASS MINERALS AM	370402	12/27/2018	PW-SALT/SAND	100-31-53350-378-000	9,108.44
01/18/2019	186776	COMPASS MINERALS AM	378818	01/10/2019	PW-BULK COARSE 195.77 TON	100-31-53350-378-000	18,245.76
Total 186776:							27,354.20
186777							
01/18/2019	186777	COMPLETE OFFICE OF	8324	01/10/2019	CITY-COPY PAPER	100-11-51500-250-000	83.97
Total 186777:							83.97
186778							
01/18/2019	186778	COOKE, ERIC & ANNA	186596	01/11/2019	TRE-TAX OVERPAYMENT 206-2	910-00-21100-000	234.05
Total 186778:							234.05
186779							
01/18/2019	186779	DECKER SUPPLY COMPA	904160	01/08/2019	PW - STREET SIGN POSTS	100-31-53300-364-000	1,124.69
01/18/2019	186779	DECKER SUPPLY COMPA	904214	01/11/2019	PW-DOUBLE DOWN ARROWS (100-31-53300-364-000	75.67
Total 186779:							1,200.36
186780							
01/18/2019	186780	DON LARSON CHEVROL	169951	01/15/2019	FD - OIL CHANGE, TIRE ROTATI	100-21-52200-240-000	68.18
Total 186780:							68.18
186781							
01/18/2019	186781	DON-RICK INSURANCE I	559004	12/19/2018	CITY-2019 PROPERTY INS PRE	100-11-51931-510-000	77,233.00
Total 186781:							77,233.00
186782							
01/18/2019	186782	DREXLER, JEREMY	REIMB23701	01/10/2019	PD- MILITARY SURPLUS ZIPPE	100-20-52110-346-000	139.99
Total 186782:							139.99
186783							
01/18/2019	186783	FASTENAL COMPANY	WIBAR20724	12/18/2018	PW-LDT; 4" DOUBLE ROW CUP (100-31-53300-340-000	143.00
01/18/2019	186783	FASTENAL COMPANY	WIBAR20728	12/20/2018	PW-CHAINS FOR STOCK	100-31-53240-340-000	590.41
Total 186783:							733.41
186784							
01/18/2019	186784	FIRE & SAFETY II INC.	AM90104-1	01/07/2019	PD- FIRE EXTINGUISHER SERV	100-20-52110-250-000	47.50

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
01/18/2019	186784	FIRE & SAFETY II INC.	AM90104-2	01/07/2019	PK-ANNUAL FIRE EXTINGUISH	100-52-55200-250-000	574.50
01/18/2019	186784	FIRE & SAFETY II INC.	AM90110-8	01/11/2019	PW-CTY SRV CTR ANNUAL INS	100-31-53270-260-000	153.50
01/18/2019	186784	FIRE & SAFETY II INC.	AM90110-9	01/11/2019	PW-ANNUAL INSP OF EXTINGUI	100-31-51630-260-000	53.50
Total 186784:							829.00
186785							
01/18/2019	186785	Fletcher, Donald D.	187553	01/14/2019	TRE-TAX OVERPAYMENT 206-0	910-00-21100-000	166.58
Total 186785:							166.58
186786							
01/18/2019	186786	GEAR WASH LLC	14828	01/09/2019	FD - TURNOUT GEAR REPAIR	100-21-52200-250-000	89.94
Total 186786:							89.94
186787							
01/18/2019	186787	GILMAN, TONY	123118	01/03/2019	PW-MILEAGE OCT-DEC	100-31-53230-330-000	661.09
Total 186787:							661.09
186788							
01/18/2019	186788	H J PERTZBORN PLUMBI	13573	10/19/2018	PW-QUARATERLY SPRINKLER I	100-31-53270-260-000	110.00
Total 186788:							110.00
186789							
01/18/2019	186789	HARTJE TIRE & SERVICE	40-60574	12/19/2018	PW-MOUND/DISMOUNT SKID S	100-31-53240-341-000	30.00
01/18/2019	186789	HARTJE TIRE & SERVICE	40-60955	01/07/2019	PW-(10) TIRE DISPOSAL	100-31-53240-341-000	80.00
01/18/2019	186789	HARTJE TIRE & SERVICE	CR-2316215	12/28/2018	PW-PREMIUM/MAJOR RADIAL	100-31-53240-341-000	5.00-
Total 186789:							105.00
186790							
01/18/2019	186790	HOHLS FARM SUPPLY IN	63862	01/04/2019	ZOO-STRAW & SHAVINGS	100-52-55410-340-000	128.50
01/18/2019	186790	HOHLS FARM SUPPLY IN	64655	12/13/2018	ZOO-STRAW	100-52-55410-340-000	60.00
01/18/2019	186790	HOHLS FARM SUPPLY IN	66762	01/04/2019	ZOO-BEDDING	100-52-55410-340-000	79.15
01/18/2019	186790	HOHLS FARM SUPPLY IN	66837	12/27/2018	ZOO-ANIMAL FEED	100-52-55410-342-000	9.95
Total 186790:							277.60
186791							
01/18/2019	186791	ILLINIOS SECRETARY OF	0114/2019	01/14/2019	PD-IL DRIVING RECORD ALCO	100-20-52110-270-000	12.00
Total 186791:							12.00
186792							
01/18/2019	186792	Inverness Golf LLC	187564	01/14/2019	TRE-REFUND TAX 206-2232-023	910-00-21100-000	5,960.99
Total 186792:							5,960.99
186793							
01/18/2019	186793	ISTATE TRUCK CENTER	2566416 RI	12/21/2018	PW-#83 SLACK ADJ 5.5 IN ARM,	100-31-53620-350-000	211.65
01/18/2019	186793	ISTATE TRUCK CENTER	2568989 RI	01/07/2019	PW-#18 BOLSTER SPRING PAIR	100-31-53240-350-000	416.06
01/18/2019	186793	ISTATE TRUCK CENTER	2569210 RI	01/08/2019	PW-#17 BOLSTER SPRING PAIR	100-31-53240-350-000	416.06

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186793:							1,043.77
186794							
01/18/2019	186794	IWORQ SYSTEMS	158816	01/10/2019	INSP-FEB. 2019 - JAN. 2020 MA	100-22-52400-250-000	3,480.00
Total 186794:							3,480.00
186795							
01/18/2019	186795	JEFFERSON FIRE & SAF	IN101217	12/31/2018	FD - RESPIRATOR WIPES	100-21-52200-340-000	12.00
01/18/2019	186795	JEFFERSON FIRE & SAF	IN101218	12/31/2018	FD - TRUCK WASH	100-21-52200-340-000	75.00
01/18/2019	186795	JEFFERSON FIRE & SAF	IN101622	12/31/2018	FD - UNIFORM BADGES	100-21-52200-346-000	498.70
01/18/2019	186795	JEFFERSON FIRE & SAF	IN101623	12/31/2018	FD - COMMENDATION BARS FO	100-21-52200-346-000	281.80
01/18/2019	186795	JEFFERSON FIRE & SAF	IN101685	12/31/2018	FD - SCBA REPAIRS	100-21-52200-250-000	38.30
Total 186795:							905.80
186796							
01/18/2019	186796	JOHNSON, PALMER	5412644	10/26/2018	SW - #88 LEAF VAC CLUTCH	950-36-81000-350-000	1,839.10
Total 186796:							1,839.10
186797							
01/18/2019	186797	LABROSCIAN, RYAN	REIMB23812	12/31/2018	PD- LABROSCIAN VEST CARRI	100-20-52110-346-000	57.01
Total 186797:							57.01
186798							
01/18/2019	186798	League of Wisconsin Muni	10032	12/04/2018	CITY-2019 MEMBERSHIP DUES	100-11-51900-390-000	2,937.11
Total 186798:							2,937.11
186799							
01/18/2019	186799	LECC TRANING FUND	01022019	01/02/2019	PD-SCHAUF WI ACTIVE THREA	100-20-52110-320-000	80.00
Total 186799:							80.00
186800							
01/18/2019	186800	LODI VETERINARY HOSP	117660-1119	01/01/2019	ZOO-VET SERVICES 10/26 AND	100-52-55410-211-000	387.86
Total 186800:							387.86
186801							
01/18/2019	186801	MAYER, GREG	12172018	12/17/2018	PW-PURCHASE KELLER 24' LA	100-31-53230-340-000	40.00
Total 186801:							40.00
186802							
01/18/2019	186802	MCFARLANES INC	575371	12/20/2018	PW-7 PLY 40" CHAPS	100-31-53230-319-000	99.95
01/18/2019	186802	MCFARLANES INC	575383 PK	12/21/2018	FORESTRY-SMALL ENGINE PAR	100-52-56110-250-000	341.80
01/18/2019	186802	MCFARLANES INC	575383 PW	12/21/2018	PW-STIHL SAFETY HELMET; CH	100-31-53240-340-000	341.81
01/18/2019	186802	MCFARLANES INC	575466	12/28/2018	FD - RESCUE SAW CHAIN AND	100-21-52200-350-000	146.99
01/18/2019	186802	MCFARLANES INC	IV19304	12/28/2018	FD - GAS CAP FOR CHAINSAW	100-21-52200-350-000	6.57
01/18/2019	186802	MCFARLANES INC	IV19604	01/09/2019	PK-KUBOTA FILTER	100-52-55200-250-000	64.29
01/18/2019	186802	MCFARLANES INC	IV19604	01/09/2019	PK-KUBOTA OIL	100-52-55200-348-000	54.65
01/18/2019	186802	MCFARLANES INC	TO68179	10/15/2018	PK-TIRES	100-52-55200-341-000	249.50

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
01/18/2019	186802	MCFARLANES INC	TO68297	10/15/2018	PK-MOUNT TIRES SKIDSTEER	100-52-55200-341-000	52.50
Total 186802:							1,358.06
186803							
01/18/2019	186803	MEZYK, JOSHUA	185097	01/07/2019	TR-OVERPMT PROP TAX 2534-0	910-00-21100-000	8.08
Total 186803:							8.08
186804							
01/18/2019	186804	MID-STATE EQUIPMENT I	K49556	12/18/2018	PK-BROOM FOR 1585	100-52-55200-250-000	328.34
Total 186804:							328.34
186805							
01/18/2019	186805	Miller-Bradford & Risberg, I	02 E00400	12/28/2018	ENG-TOPCON ROTATING LASE	100-30-53100-392-000	650.00
Total 186805:							650.00
186806							
01/18/2019	186806	MINUTEMAN PRESS-BAR	39899	01/07/2019	FD - EMERGENCY PLAN FLIP C	100-21-52500-390-000	903.90
01/18/2019	186806	MINUTEMAN PRESS-BAR	39932	01/11/2019	FIN-WINDOW ENVELOPES	100-11-51500-340-000	221.85
Total 186806:							1,125.75
186807							
01/18/2019	186807	MORDINI, PIERRE	1-2019 EAST	01/01/2019	LIB-EAST BUILDING SNOW RE	851-51-55110-260-000	360.00
Total 186807:							360.00
186808							
01/18/2019	186808	MSA PROFESSIONAL SE	351080-11	01/04/2019	ENG-BLD. INSP. 12/2/18 - 12/31/	100-22-52400-215-000	2,132.76
Total 186808:							2,132.76
186809							
01/18/2019	186809	NACHTIGAL CONSTRUC	7771	01/05/2019	PK-PIERCE CONCESSIONS GU	100-52-55200-260-000	375.00
Total 186809:							375.00
186810							
01/18/2019	186810	NAPA AUTO PARTS	337436	12/21/2018	PD- HEADLIGHT BULBS	100-20-52110-240-000	19.96
01/18/2019	186810	NAPA AUTO PARTS	337607	12/27/2018	PD- HEADLIGHT BULBS	100-20-52110-240-000	24.88
01/18/2019	186810	NAPA AUTO PARTS	337628	12/27/2018	PW-SHOP LIGHT; EVERCRAFT	100-31-53270-350-000	29.99
01/18/2019	186810	NAPA AUTO PARTS	337866	12/31/2018	PW-#26 COUPLINGS	100-31-53240-350-000	72.76
01/18/2019	186810	NAPA AUTO PARTS	337891	12/31/2018	PW-#24 HEAT HOSE; FUEL FILT	100-31-53240-350-000	20.88
01/18/2019	186810	NAPA AUTO PARTS	337926	01/02/2019	PK-GEAR BOX, 1585 BROOM	100-52-55200-250-000	31.42
01/18/2019	186810	NAPA AUTO PARTS	338250	01/04/2019	PW-OIL FILTER	100-31-53240-350-000	8.34
01/18/2019	186810	NAPA AUTO PARTS	338411	01/07/2019	PK-TRACTOR FILTERS	100-52-55200-250-000	17.60
01/18/2019	186810	NAPA AUTO PARTS	338419	01/07/2019	PK-TRACTOR FILTERS	100-52-55200-250-000	27.22
01/18/2019	186810	NAPA AUTO PARTS	338477	01/08/2019	PW-FANCLUTCH PULLEY TOOL	100-31-53240-340-000	17.04
01/18/2019	186810	NAPA AUTO PARTS	338626	01/09/2019	PK-MOWER FILTER	100-52-55200-250-000	5.14
01/18/2019	186810	NAPA AUTO PARTS	338659	01/10/2019	PW-FUSES (STOCK)	100-31-53240-350-000	33.76
01/18/2019	186810	NAPA AUTO PARTS	338726	01/10/2019	PW-FMX-LP F MX FUSE (STOCK)	100-31-53240-350-000	29.54
01/18/2019	186810	NAPA AUTO PARTS	338818	01/11/2019	PW-NEEDLE SCALER	100-31-53240-392-000	149.99

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186810:							488.52
186811							
01/18/2019	186811	NORTHLAND DOOR SYS	122247	12/27/2018	PW-PUT CABLE BACK	100-31-51630-260-000	118.75
Total 186811:							118.75
186812							
01/18/2019	186812	OAKESON, ERIK	REIMB211-1	12/30/2018	PD- LAGEAR TACT PANTS & SHI	100-20-52110-346-000	193.36
Total 186812:							193.36
186813							
01/18/2019	186813	OFFICE DEPOT INC	2158036560	10/10/2018	PD- NOTEBOOKS & MARKERS	100-20-52130-310-000	13.20
01/18/2019	186813	OFFICE DEPOT INC	2158076190	10/09/2018	PD- PADDED ENVELOPES	100-20-52130-310-000	31.99
01/18/2019	186813	OFFICE DEPOT INC	2158076200	10/09/2018	PD- DVD SLEEVES	100-20-52130-310-000	20.61
01/18/2019	186813	OFFICE DEPOT INC	2166885260	10/11/2018	PD- FAX PAPER FOR SQUADS	100-20-52130-310-000	169.95
01/18/2019	186813	OFFICE DEPOT INC	2166897770	10/11/2018	PD- AUDIO PIECE FOR DICTATI	100-20-52130-310-000	9.68
01/18/2019	186813	OFFICE DEPOT INC	2223107530	10/23/2018	PD- ENVELOPES, SHEET PROT	100-20-52130-310-000	70.75
01/18/2019	186813	OFFICE DEPOT INC	2227809500	10/24/2018	CLK-PAPER	100-11-51420-340-000	63.98
01/18/2019	186813	OFFICE DEPOT INC	2227809500	10/24/2018	ENG-11X17 PAPER	100-30-53100-310-000	43.01
01/18/2019	186813	OFFICE DEPOT INC	2227813150	10/24/2018	ATTY-EXHIBIT LABELS	100-13-51300-310-000	14.18
Total 186813:							437.35
186814							
01/18/2019	186814	PALM, MICHAEL	01022019	01/02/2019	MAYOR-CIRCUS OF CHEFS	100-10-51410-320-000	125.00
01/18/2019	186814	PALM, MICHAEL	01022019	01/02/2019	MAYOR-COUNTY HOLIDAY PAR	100-10-51410-320-000	30.00
Total 186814:							155.00
186815							
01/18/2019	186815	PATE, MICHAEL AND KEL	08242018	08/24/2018	PW-#83 FITTING WISCONSIN K	100-31-53620-350-000	14.24
Total 186815:							14.24
186816							
01/18/2019	186816	POINTON HEATING & AIR	1291860000	01/08/2019	PW-METAL WORK OLD SHOP	100-31-51630-260-000	65.05
Total 186816:							65.05
186817							
01/18/2019	186817	POINTON, STEVE	12232018	12/23/2018	FD - DONUTS FOR BARN FIRE	100-21-52200-390-000	47.52
Total 186817:							47.52
186818							
01/18/2019	186818	POSTAL SOURCE INC.	49181	01/02/2019	ADMIN-2019 POSTAGE METER	100-14-51400-343-000	95.50
01/18/2019	186818	POSTAL SOURCE INC.	49181	01/02/2019	ENG-2019 POSTAGE METER M	100-30-53100-343-000	95.50
01/18/2019	186818	POSTAL SOURCE INC.	49181	01/02/2019	CLK-METER MAINT 2019	100-11-51420-343-000	95.50
01/18/2019	186818	POSTAL SOURCE INC.	49181	01/02/2019	PD-2019-POSTAGE METER MAI	100-20-52130-343-000	95.50
Total 186818:							382.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186819							
01/18/2019	186819	RECONEX INC	5291C-1	01/09/2019	ENG-TID #8 325 LYNN ST; PLAC	380-10-56600-270-000	1,624.05
Total 186819:							1,624.05
186820							
01/18/2019	186820	RELIANT SAFETY PROD	50564	12/18/2018	CITY-HEARING TESTS	100-14-51430-216-000	590.54
01/18/2019	186820	RELIANT SAFETY PROD	50564	12/18/2018	CITY-HEARING TESTS (26)	100-21-52200-270-000	286.00
Total 186820:							876.54
186821							
01/18/2019	186821	RELX INC. DBA LEXISNE	3091671265	09/30/2018	ATTY-SEPT 2018 SUBSCRIPTIO	100-13-51300-320-000	221.45
01/18/2019	186821	RELX INC. DBA LEXISNE	3091762816	11/30/2018	ATTY-NOV 2018 SUBSCRIPTION	100-13-51300-320-000	221.45
01/18/2019	186821	RELX INC. DBA LEXISNE	3091809301	12/31/2018	ATTY-DEC 2018 SUBSCRIPTION	100-13-51300-320-000	221.45
Total 186821:							664.35
186822							
01/18/2019	186822	RHYME BUSINESS PROD	AR269690	01/07/2019	CC-COPIER PURCHASE	100-52-55130-814-000	4,499.00
Total 186822:							4,499.00
186823							
01/18/2019	186823	RUNNING INC	20052	01/08/2019	TAXI-DEC SHARED RIDE	230-11-53500-290-000	46,050.78
01/18/2019	186823	RUNNING INC	20052	01/08/2019	TAXI-DEC SHARED RIDE	230-11-46399-000	21,166.50
Total 186823:							24,884.28
186824							
01/18/2019	186824	S&S WORLDWIDE	10611947	12/27/2018	REC-EXERCISE BALL CLASS	100-53-55300-340-171	79.95
Total 186824:							79.95
186825							
01/18/2019	186825	SAUK COUNTY REGISTE	2018-174	12/04/2018	ENG-DEED REGISTRATION 450	100-30-53100-210-000	30.00
01/18/2019	186825	SAUK COUNTY REGISTE	2018-174	12/04/2018	ENG-VACATION PED PATH/MAN	100-14-56300-210-000	30.00
01/18/2019	186825	SAUK COUNTY REGISTE	2018-174	12/04/2018	ENG-VACATNG PART CRESTVI	100-14-56300-210-000	30.00
Total 186825:							90.00
186826							
01/18/2019	186826	SAUK COUNTY TREASU	206-2018	12/21/2018	CLK-TAX BILL MAILING	100-11-51420-343-000	2,592.54
Total 186826:							2,592.54
186827							
01/18/2019	186827	SECURIAN FINANCIAL G	2832L-FEB1	01/16/2019	LIFE INSURANCE - FEB 2019	100-00-21533-000	1,768.09
Total 186827:							1,768.09
186828							
01/18/2019	186828	SHERWIN INDUSTRIES I	SS078058	12/28/2018	PW - CRAFTCO TAR KETTLE	490-31-53240-814-000	52,375.00
Total 186828:							52,375.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
186829							
01/18/2019	186829	SNAP-ON INDUSTRIAL	ARV/384629	12/28/2018	PW - SHOP TOOLS	100-31-53240-392-000	601.84
Total 186829:							601.84
186830							
01/18/2019	186830	ST CLARE HOSPITAL - G	2018	12/31/2018	REC- SENIOR FITNESS 2018 IN	100-53-55300-215-171	3,000.00
Total 186830:							3,000.00
186831							
01/18/2019	186831	Stage III Theater For Youth	123118	12/31/2018	REC-SUMMER THEATER INSTR	100-53-55300-215-075	210.00
Total 186831:							210.00
186832							
01/18/2019	186832	STAPLES ADVANTAGE	3399885190	12/12/2018	CITY-CLOCK FOR CHAMBERS	100-11-51640-340-000	37.99
Total 186832:							37.99
186833							
01/18/2019	186833	STEEB-LAMB, SONDR	188201	01/16/2019	TRE-TAX REFUND 1308-00000	910-00-21100-000	643.10
Total 186833:							643.10
186834							
01/18/2019	186834	STEWART, MARK	STEWART12	12/23/2018	FD - MEAL FOR FIRE RESPON	100-21-52200-390-000	98.64
Total 186834:							98.64
186835							
01/18/2019	186835	SUDA FC SOCCER ACAD	12312018	12/31/2018	REC-SUMMER SOCCER INSTR	100-53-55300-215-075	220.00
Total 186835:							220.00
186836							
01/18/2019	186836	SUNRISE PROPERTY CA	7625	11/04/2018	PD-LAWN CUTTING 411 5TH AV	100-31-53640-270-000	49.80
Total 186836:							49.80
186837							
01/18/2019	186837	TASC	IN1399199A	11/17/2018	ADMIN-FSA 2019 RENEWAL FE	100-14-51400-136-000	10.23
01/18/2019	186837	TASC	IN1399199A	11/17/2018	ATTY-FSA 2019 RENEWAL FEE	100-13-51300-136-000	8.95
01/18/2019	186837	TASC	IN1399199A	11/17/2018	TR-FSA 2019 RENEWAL FEE	100-11-51520-136-000	6.39
01/18/2019	186837	TASC	IN1399199A	11/17/2018	CLK-FSA 2019 RENEWAL FEE	100-11-51420-136-000	6.39
01/18/2019	186837	TASC	IN1399199A	11/17/2018	FIN-FSA 2019 RENEWAL FEE	100-11-51500-136-000	19.18
01/18/2019	186837	TASC	IN1399199A	11/17/2018	CITY--FSA 2019 RENEWAL FEE	100-11-51640-136-000	6.39
01/18/2019	186837	TASC	IN1399199A	11/17/2018	CDA--FSA 2019 RENEWAL FEE	100-00-15980-000	19.18
01/18/2019	186837	TASC	IN1399199A	11/17/2018	ENG--FSA 2019 RENEWAL FEE	100-30-53100-136-000	19.69
01/18/2019	186837	TASC	IN1399199A	11/17/2018	FD--FSA 2019 RENEWAL FEE	100-21-52200-136-000	14.39
01/18/2019	186837	TASC	IN1399199A	11/17/2018	PW--FSA 2019 RENEWAL FEE	100-31-53230-136-000	94.33
01/18/2019	186837	TASC	IN1399199A	11/17/2018	LIB--FSA 2019 RENEWAL FEE	100-51-55110-136-000	62.78
01/18/2019	186837	TASC	IN1399199A	11/17/2018	CC--FSA 2019 RENEWAL FEE	100-52-55130-136-000	14.90
01/18/2019	186837	TASC	IN1399199A	11/17/2018	PK--FSA 2019 RENEWAL FEE	100-52-55200-136-000	46.93
01/18/2019	186837	TASC	IN1399199A	11/17/2018	REC--FSA 2019 RENEWAL FEE	100-53-55300-136-000	8.50
01/18/2019	186837	TASC	IN1399199A	11/17/2018	PD--FSA 2019 RENEWAL FEE	100-20-52110-136-000	159.84

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
01/18/2019	186837	TASC	IN1399199A	11/17/2018	PD DEPT SERV--FSA 2019 REN	100-20-52120-136-000	38.36
01/18/2019	186837	TASC	IN1399199A	11/17/2018	PD RECORDS/SUPPORT-FSA 2	100-20-52130-136-000	23.98
01/18/2019	186837	TASC	IN1399199A	11/17/2018	SW-FSA 2019 RENEWAL FEE	950-36-85000-136-000	15.98
01/18/2019	186837	TASC	IN1399199A	11/17/2018	SEWER-FSA 2019 RENEWAL FE	100-00-15610-000	25.57
01/18/2019	186837	TASC	IN1399199A	11/17/2018	SEWER-FSA 2019 RENEWAL FE	100-00-15610-000	4.80
01/18/2019	186837	TASC	IN1399199A	11/17/2018	WATER-FSA 2019 RENEWAL FE	100-00-15610-000	2.17
01/18/2019	186837	TASC	IN1399199A	11/17/2018	SEWER-FSA 2019 RENEWAL FE	100-00-15640-000	2.11
01/18/2019	186837	TASC	IN1399199A	11/17/2018	WATER-FSA 2019 RENEWAL FE	100-00-15640-000	7.99
01/18/2019	186837	TASC	IN1399199A	11/17/2018	WATER-FSA 2019 RENEWAL FE	100-00-15640-000	31.97
Total 186837:							651.00
186838							
01/18/2019	186838	THE SHOE BOX	72324	12/22/2018	PW-BOOTS (DAVE SMITH)	100-31-53230-319-000	150.00
01/18/2019	186838	THE SHOE BOX	72440	01/05/2019	PW-BOOTS; GREG MAYER	100-31-53230-319-000	150.00
Total 186838:							300.00
186839							
01/18/2019	186839	TOBERMAN, BRAD OR N	184012	01/03/2019	TRE- OVERPAYMENT OF TAXES	910-00-21100-000	277.80
Total 186839:							277.80
186840							
01/18/2019	186840	Truck Country of WI Inc	R201087566:	01/04/2019	PW-2008 STERLING DIAGNOSE	100-31-53240-240-000	487.23
Total 186840:							487.23
186841							
01/18/2019	186841	TYLER TECHNOLOGIES I	060-9918	01/02/2019	BALANCE OF 2018 ASSESSME	100-11-51530-215-000	5,730.00
Total 186841:							5,730.00
186842							
01/18/2019	186842	ULINE	104706831	01/08/2019	REC-WINTERFEST CANDLE JU	870-53-55300-300-000	53.94
Total 186842:							53.94
186843							
01/18/2019	186843	UNITED STATES POSTAL	17403484-01	01/17/2019	CLK-1/17/19-POSTAGE FOR ME	100-11-51420-343-000	2,000.00
Total 186843:							2,000.00
186844							
01/18/2019	186844	UW VETERINARY CARE	193895-1219	12/19/2018	ZOO-VET AVIAN EXAM CT	100-52-55410-211-000	313.60
Total 186844:							313.60
186845							
01/18/2019	186845	VISUAL COMPUTER SOL	10206	01/01/2019	PD- ANNUAL SUPPORT PLAN	100-20-52130-250-000	889.92
Total 186845:							889.92
186846							
01/18/2019	186846	WASTEBUILT ENVIRONM	3315243	01/08/2019	PW-GRABBER REFLECTOR	100-31-53635-350-000	135.07
01/18/2019	186846	WASTEBUILT ENVIRONM	3315243	01/08/2019	PW-GRABBER REFLECTOR	100-31-53620-350-000	135.06

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 186846:							270.13
186847							
01/18/2019	186847	WCCMA- WIS CITY CO M	01152019	01/15/2019	ADMIN-GEICK-2/27/19 CONFER	100-14-51400-320-000	225.00
Total 186847:							225.00
186848							
01/18/2019	186848	WIS DEPT OF ADMINIST	505-0000034	01/02/2019	PD- TESTING FOR PD APPLICA	100-20-52110-215-000	326.00
Total 186848:							326.00
186849							
01/18/2019	186849	WIS DEPT OF JUSTICE-TI	455TIME000	01/10/2019	PD QTRLY CHARGES	100-20-52110-270-000	474.00
Total 186849:							474.00
186850							
01/18/2019	186850	Wisconsin Department of R	00313331	01/10/2019	TRE-MAKAYLA PETERS FORWA	100-00-21130-000	100.00
Total 186850:							100.00
186851							
01/18/2019	186851	WISCONSIN NARCOTIC	WNOA 01142	01/14/2019	PD- SHIMON & BONHAM WNOA	100-20-52120-320-000	370.00
Total 186851:							370.00
186852							
01/18/2019	186852	YARESH, JAMES	184656	01/04/2019	TRE-OVERPMT PROP TAX REF	910-00-21100-000	30.00
Total 186852:							30.00
186853							
01/18/2019	186853	ZUERCHER TECHNOLOG	PA0001396	12/07/2018	PD- NEW RMS SOFTWARE	100-20-52130-814-000	28,999.00
Total 186853:							28,999.00
7001885							
01/18/2019	7001885	ADVANCED DISPOSAL	A200004444	12/31/2018	LIBEAST-TRASH	851-51-55110-260-000	105.11
Total 7001885:							105.11
7001886							
01/18/2019	7001886	HILLS WIRING INC	73153	12/31/2018	PW-LIGHTS ON OAK & ASH OU	100-31-53420-270-000	188.65
01/18/2019	7001886	HILLS WIRING INC	73209	01/11/2019	PW-MAINT. ON DOWNTOWN HIST	100-31-53420-270-000	710.50
Total 7001886:							899.15
7001887							
01/18/2019	7001887	LARK UNIFORM INC.	280943	01/02/2019	PD- MEYER VEST CARRIER	100-20-52110-346-000	209.95
01/18/2019	7001887	LARK UNIFORM INC.	281244	12/26/2018	PD- PICHLER NEW ERT GEAR	100-20-52110-392-000	184.99
01/18/2019	7001887	LARK UNIFORM INC.	281471	12/31/2018	PD- GILBERT ERT UNIFORM	100-20-52110-392-000	199.99
01/18/2019	7001887	LARK UNIFORM INC.	281473	12/31/2018	PD- GILBERT UNIFORM PULLO	100-20-52110-346-000	120.95
01/18/2019	7001887	LARK UNIFORM INC.	281482	12/31/2018	PD- LUND EXTERNAL VEST CA	100-20-52110-346-000	182.10
01/18/2019	7001887	LARK UNIFORM INC.	281539	12/31/2018	PD- WERNER UNIFORM L/S SHI	100-20-52110-346-000	136.90

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
01/18/2019	7001887	LARK UNIFORM INC.	281711	01/04/2019	PD- LUND RESISTER GLOVES	100-20-52110-346-000	39.99
01/18/2019	7001887	LARK UNIFORM INC.	282069	01/10/2019	PD- DORNER BOOTS	100-20-52110-346-000	193.90
Total 7001887:							1,268.77
7001888							
01/18/2019	7001888	LAWSON PRODUCTS INC	9306376645	12/28/2018	PW-BLU RECYCLE GARBAGE B	100-31-53270-340-000	237.24
Total 7001888:							237.24
7001889							
01/18/2019	7001889	MENARDS - BARABOO	98842-31900	12/31/2018	ZOO-MINWAX, KEROSENE	100-52-55410-260-000	73.96
01/18/2019	7001889	MENARDS - BARABOO	99021-31900	01/02/2019	PW-FOAM MAT	100-31-53300-364-000	9.99
01/18/2019	7001889	MENARDS - BARABOO	99418 - 3190	01/07/2019	PW-BOLTS FOR BOOT CLEANER	100-31-53270-340-000	8.91
01/18/2019	7001889	MENARDS - BARABOO	99525-31900	01/08/2019	CC-HALLWAY DISPLAY CABINE	100-52-55200-340-000	36.60
01/18/2019	7001889	MENARDS - BARABOO	99572 - 3190	01/09/2019	PW-ALL WEATHER; DOOR SWE	100-31-53270-350-000	27.40
01/18/2019	7001889	MENARDS - BARABOO	99583-31900	01/09/2019	PK-CREVICE TOOL & HOSE	100-52-55200-340-000	25.28
01/18/2019	7001889	MENARDS - BARABOO	99619-31900	01/09/2019	ZOO-SUPPLIES	100-52-55410-340-000	235.82
01/18/2019	7001889	MENARDS - BARABOO	99802-31900	01/11/2019	CITY-ZEP CALCIUM LIME RUST	100-11-51640-350-000	3.21
01/18/2019	7001889	MENARDS - BARABOO	99861-31900	01/12/2019	ZOO-MOUSETRAPS	100-52-55410-340-000	19.98
Total 7001889:							441.15
7001890							
01/18/2019	7001890	MILESTONE MATERIALS	3500105422	12/31/2018	PW-DUMPING CHARGE	100-31-53370-270-000	810.00
Total 7001890:							810.00
7001891							
01/18/2019	7001891	RECDESK LLC	INV10069	01/16/2019	REC-RECREATION SOFTWARE	100-53-55300-250-000	3,700.00
Total 7001891:							3,700.00
7001892							
01/18/2019	7001892	WASTE MANAGEMENT C	0682347-484	01/02/2019	PW-DEC. 2018 GARBAGE	100-31-53630-270-000	15,143.04
01/18/2019	7001892	WASTE MANAGEMENT C	0682347-484	01/02/2019	PW-DEC 2018 RECYCLING	100-31-53635-290-000	2,743.43
Total 7001892:							17,886.47
Grand Totals:							528,322.25

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
15962						
01/15/2019	ALLIANT ENERGY	W082330JA	01/10/2019	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	2,956.32
01/15/2019	ALLIANT ENERGY	W082330JA	01/10/2019	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	113.24
01/15/2019	ALLIANT ENERGY	W163810JA	01/10/2019	WATER-EAST ST TOWER	970-37-66500-222-000	47.96
01/15/2019	ALLIANT ENERGY	W233450JA	01/10/2019	WA-BARNHART TOWER@COMM PKW	970-37-66500-222-000	34.89
01/15/2019	ALLIANT ENERGY	W406031JA	01/10/2019	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	2,200.93
01/15/2019	ALLIANT ENERGY	W406031JA	01/10/2019	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	108.63
01/15/2019	ALLIANT ENERGY	W430251JA	01/10/2019	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,341.75
01/15/2019	ALLIANT ENERGY	W430251JA	01/10/2019	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	64.95
01/15/2019	ALLIANT ENERGY	W647465JA	01/10/2019	WATER-MOORE ST TOWER	970-37-66500-222-000	57.06
01/15/2019	ALLIANT ENERGY	W681563JA	01/10/2019	WATER-MINE RD TOWER	970-37-66500-222-000	91.72
01/15/2019	ALLIANT ENERGY	W694255JA	01/10/2019	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	427.29
01/15/2019	ALLIANT ENERGY	W694255JA	01/10/2019	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	90.77
01/15/2019	ALLIANT ENERGY	W799954JA	01/10/2019	WATER-BIRCH ST TOWER-RADIO BLD	970-37-66500-222-000	149.36
01/15/2019	ALLIANT ENERGY	W921475JA	01/11/2019	WA-COMM AVE BOOSTER STATION	970-37-62300-222-000	432.27
01/15/2019	ALLIANT ENERGY	W921475JA	01/11/2019	WA-COMM AVE BOOSTER STATION	970-37-66500-223-000	52.63
Total 15962:						9,169.77
15963						
01/15/2019	CENTURYLINK	U145877582	12/31/2018	UTIL-LONG DISTANCE #85185428	960-36-85100-220-000	12.49
01/15/2019	CENTURYLINK	U145877582	12/31/2018	UTIL-LONG DISTANCE #85185428	970-37-66500-220-000	.57
01/15/2019	CENTURYLINK	U145877582	12/31/2018	UTIL-LONG DISTANCE #85185428	970-37-92100-220-000	.57
Total 15963:						13.63
15964						
01/15/2019	DIGGERS HOTLINE INC	U181264101	12/31/2018	UTIL-DEC 2018 LOCATES	950-36-85000-231-000	17.60
01/15/2019	DIGGERS HOTLINE INC	U181264101	12/31/2018	UTIL-DEC 2018 LOCATES	960-36-85100-231-000	17.60
01/15/2019	DIGGERS HOTLINE INC	U181264101	12/31/2018	UTIL-DEC 2018 LOCATES	970-37-66500-231-000	17.60
Total 15964:						52.80
15965						
01/15/2019	ESRI INC.	U93534624	10/15/2018	UTIL-2019 ARCGIS LICENSES/SER	970-37-67700-340-000	500.00
01/15/2019	ESRI INC.	U93534624	10/15/2018	UTIL-2019 ARCGIS LICENSES/SER	970-37-67300-270-000	500.00
01/15/2019	ESRI INC.	U93534624	10/15/2018	UTIL-2019 ARCGIS LICENSES/SER	970-37-67500-270-000	500.00
01/15/2019	ESRI INC.	U93534624	10/15/2018	UTIL-2019 ARCGIS LICENSES/SER	960-36-83100-250-000	500.00
01/15/2019	ESRI INC.	U93534624	10/15/2018	UTIL-2019 ARCGIS LICENSES/SER	950-36-83100-250-000	500.00
Total 15965:						2,500.00
15966						
01/15/2019	FIRE & SAFETY II INC.	S-AM90108-	01/08/2019	SE-2019 EXTINGUISHER INSPECTION	960-36-83400-260-000	222.50
01/15/2019	FIRE & SAFETY II INC.	W-AM90104-	01/04/2019	WA-2019 EXTINGUISHER INSPECTIO	970-37-93200-250-000	182.50
Total 15966:						405.00
15967						
01/15/2019	GOLDEN NEEDLE EMBROIDER	U30098	01/07/2019	UTIL-SUPT. LONG SLEEVE SHIRTS	960-36-85600-390-000	98.70
01/15/2019	GOLDEN NEEDLE EMBROIDER	U30098	01/07/2019	UTIL-SUPT. LONG SLEEVE SHIRTS	970-37-93000-340-000	98.70
Total 15967:						197.40
15968						
01/15/2019	HOHLS PROPANE INC	W241058	01/09/2019	WA-WELL #2 LP (235 GALS@\$1.449)	970-37-62300-223-000	170.26

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
01/15/2019	HOHLS PROPANE INC	W241058	01/09/2019	WA-WELL #2 LP (235 GAL\$@1.449)	970-37-66500-223-000	170.26
Total 15968:						340.52
15969						
01/15/2019	LW ALLEN LLC	S107185	12/28/2018	SEWER-EFFLUENT FLOW METER	960-36-95000-822-000	3,846.16
01/15/2019	LW ALLEN LLC	S107185	12/28/2018	SEWER-EFFLUENT FLOW METER	960-36-95000-899-000	3,846.16
01/15/2019	LW ALLEN LLC	S107185	12/28/2018	SEWER-EFFLUENT FLOW METER	960-96-10339-001	3,846.16
Total 15969:						3,846.16
15970						
01/15/2019	MCFARLANES INC	S-TO70624	01/02/2019	SEWER-BOBCAT TIRES #C04120	960-36-82810-240-000	430.00
Total 15970:						430.00
15971						
01/15/2019	MENARDS - BARABOO	S99145	01/04/2019	SE-RACKS-STORAGE BLDG	960-36-83400-260-000	241.08
01/15/2019	MENARDS - BARABOO	S99500	01/08/2019	SE-ELECTRICAL PARTS-STORAGE BL	960-36-83400-260-000	70.74
01/15/2019	MENARDS - BARABOO	S99698	01/10/2019	SE-PAINT/SCREEN/PARTS #31900288	960-36-83300-260-000	101.68
01/15/2019	MENARDS - BARABOO	S99699	01/10/2019	SE-POWER WASHER-GENERAC	960-36-85600-390-000	989.00
01/15/2019	MENARDS - BARABOO	S99699	01/10/2019	SEWER-REBATES-ACCT 31900288	960-36-85600-390-000	280.84
01/15/2019	MENARDS - BARABOO	S99776	01/11/2019	SE-RET'D PAINT/SCREEN #31900288	960-36-83300-260-000	39.60
01/15/2019	MENARDS - BARABOO	S99778	01/11/2019	SE-PAINT/ROLLER/WIRE #31900288	960-36-83300-260-000	41.16
01/15/2019	MENARDS - BARABOO	W00029	01/14/2019	WA-PARTS: SAMPLING STATION	970-37-64200-217-000	43.65
01/15/2019	MENARDS - BARABOO	W99178	01/04/2019	WATER-PLIERS-ACCT 31900285	970-37-66500-340-000	2.68
Total 15971:						1,169.55
15972						
01/15/2019	MSA PROFESSIONAL SERVICE	S35106#13	01/04/2019	SE-WTP SOLIDS PROCESS CONSTRU	960-96-10107-001	9,267.94
01/15/2019	MSA PROFESSIONAL SERVICE	W35105#3	01/07/2019	WA-LEAD SERVICE ADMIN FY2018	261-37-53700-215-000	800.00
01/15/2019	MSA PROFESSIONAL SERVICE	W35105#3	01/07/2019	WA-LEAD SERVICE ADMIN FY2018	970-96-10145-001	800.00
01/15/2019	MSA PROFESSIONAL SERVICE	W35105#3	01/07/2019	WA-LEAD SERVICE ADMIN FY2018	261-00-25640-000	800.00
Total 15972:						10,067.94
15973						
01/15/2019	OMNI MATERIALS INC	S339285	12/31/2018	SEWER-KILNDUST-ACCT BAR	960-36-82710-345-000	1,485.42
Total 15973:						1,485.42
15974						
01/15/2019	PERKINS OIL CO INC	S34255-IN	12/21/2018	SE-AERATOR/CLARIFIER OIL #2685	960-36-83400-250-000	233.30
01/15/2019	PERKINS OIL CO INC	S35422-IN	01/07/2019	SE-AERATOR/CLARIFIER OIL #2685	960-36-83400-250-000	446.60
Total 15974:						679.90
15975						
01/15/2019	RELIANT SAFETY PRODUCTS L	U50564	12/18/2018	UTIL-2018 AUDIOMETRIC TESTING	970-37-92500-217-000	67.91
01/15/2019	RELIANT SAFETY PRODUCTS L	U50564	12/18/2018	UTIL-2018 AUDIOMETRIC TESTING	960-36-85600-217-000	55.55
Total 15975:						123.46
15976						
01/15/2019	SEWER DEBT SERVICE FUND	S01/2019	01/15/2019	SEWER-JAN 2019 FUNDING	960-96-10125-001	38,146.09

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 15976:						38,146.09
15977						
01/15/2019	SPRECHER PLUMBING INC	S10742	01/07/2019	SE-OUTSIDE VALVE-SLUDGE BLDG	960-36-83300-260-000	340.74
Total 15977:						340.74
15978						
01/15/2019	STAAB CONSTRUCTION CORP	S35106#11	12/26/2018	SEWER-SOLIDS PROCESS PROJECT	960-96-10107-001	35,126.51
Total 15978:						35,126.51
15979						
01/15/2019	US POSTAL SERVICE	U2019-POB	01/15/2019	UTIL-PO BOX RENT-2019	950-36-84000-343-000	83.34
01/15/2019	US POSTAL SERVICE	U2019-POB	01/15/2019	UTIL-PO BOX RENT-2019	960-36-85100-343-000	83.33
01/15/2019	US POSTAL SERVICE	U2019-POB	01/15/2019	UTIL-PO BOX RENT-2019	970-37-90300-343-000	83.33
Total 15979:						250.00
15980						
01/15/2019	UW SOIL TESTING LAB	S558293122	12/07/2018	SEWER-SOIL TESTS-ID 558293	960-36-82710-340-000	72.00
Total 15980:						72.00
15981						
01/15/2019	VOYAGER FLEET SYSTEMS IN	S869251835	01/08/2019	UTIL-FUEL: JETVAC	950-36-83100-348-000	68.60
01/15/2019	VOYAGER FLEET SYSTEMS IN	S869251835	01/08/2019	UTIL-FUEL: JETVAC	960-36-83100-348-000	68.61
01/15/2019	VOYAGER FLEET SYSTEMS IN	S869251835	01/08/2019	SEWER-FUEL: PICKUP	960-36-82800-348-000	49.38
01/15/2019	VOYAGER FLEET SYSTEMS IN	W869251835	01/08/2019	WATER-FUEL: TRUCKS	970-37-66200-348-000	425.61
01/15/2019	VOYAGER FLEET SYSTEMS IN	W869251835	01/08/2019	WATER-FUEL: TRUCKS	970-37-66200-348-000	25.43
Total 15981:						637.63
15982						
01/15/2019	WI STATE LABORATORY OF HY	W577521	12/31/2018	WA-FLUORIDE TEST-DEC 2018	970-37-64200-217-000	25.00
Total 15982:						25.00
15983						
01/15/2019	WISC EMERGENCY MANAGEM	W208541	01/02/2019	WA-WELL #2 INVENTORY FEE-2019	970-37-64300-321-000	205.00
01/15/2019	WISC EMERGENCY MANAGEM	W208544	01/02/2019	WA-WELL #4 INVENTORY FEE-2019	970-37-64300-321-000	205.00
01/15/2019	WISC EMERGENCY MANAGEM	W208547	01/02/2019	WA-WELL #6 INVENTORY FEE-2019	970-37-64300-321-000	205.00
01/15/2019	WISC EMERGENCY MANAGEM	W208548	01/02/2019	WA-WELL #7 INVENTORY FEE-2019	970-37-64300-321-000	205.00
01/15/2019	WISC EMERGENCY MANAGEM	W208549	01/02/2019	WA-WELL #8 INVENTORY FEE-2019	970-37-64300-321-000	205.00
Total 15983:						1,025.00
Grand Totals:						106,104.52

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Register - Payroll Remittance Checks

December 2018

Check Date		Payee	Description	Amount
12/12/2018	29815	EFTPS	SOCIAL SECURITY Pay	15,204.35
12/12/2018	29815	EFTPS	SOCIAL SECURITY Pay	15,204.35
12/12/2018	29815	EFTPS	MEDICARE Pay Period:	3,555.90
12/12/2018	29815	EFTPS	MEDICARE Pay Period:	3,555.90
12/12/2018	29815	EFTPS	FEDERAL WITHHOLDING	21,552.47
EFTPS Total				59,072.97
12/26/2018	29997	EFTPS	SOCIAL SECURITY Pay	15,556.37
12/26/2018	29997	EFTPS	SOCIAL SECURITY Pay	15,556.37
12/26/2018	29997	EFTPS	MEDICARE Pay Period:	3,638.28
12/26/2018	29997	EFTPS	MEDICARE Pay Period:	3,638.28
12/26/2018	29997	EFTPS	FEDERAL WITHHOLDING	22,091.08
EFTPS Total				60,480.38
12/17/2018	29641	WI DEPT OF REVENUE	STATE TAXES WITHHELD	9,969.54
12/28/2018	29816	WI DEPT OF REVENUE	STATE TAXES WITHHELD	11,512.00
12/31/2018	29998	WISCONSIN RETIREMENT	RETIREMENT	65,805.51
12/24/2018	30131	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE	132,771.32

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1211						
01/11/2019	US BANK	0497-12/26/1	12/26/2018	LIB-TEEN AV VIDEO GAMES	100-51-55110-328-000	369.57
01/11/2019	US BANK	0497-12/26/1	12/26/2018	LIB-VOLUNTEER SOFTWARE DEC18-	100-51-55110-311-000	111.00
01/11/2019	US BANK	1085-122618	12/26/2018	ADMIN-STORAGE/PLANNER	100-14-51400-310-000	54.85
01/11/2019	US BANK	1085-122618	12/26/2018	CITY-MEETING ROOM CALENDERS	100-11-51640-340-000	41.96
01/11/2019	US BANK	3287-122618	01/26/2019	PK-PARK DESIGN SOFTWARE	100-52-55200-340-000	106.95
01/11/2019	US BANK	3287-122618	01/26/2019	FORESTRY-ISA MEMBERSHIP	100-52-56110-320-000	180.00
01/11/2019	US BANK	3287-122618	01/26/2019	REC-STEREO	100-53-55300-340-000	87.68
01/11/2019	US BANK	3287-122618	01/26/2019	ZOO-GAS FOR BEAVER PICKUP	100-52-55410-340-000	44.05
01/11/2019	US BANK	3287-122618	01/26/2019	ZOO-GAS FOR BEAVER PICKUP	100-52-55410-340-000	71.36
01/11/2019	US BANK	3287-122618	01/26/2019	ZOO-VAN RENTAL FOR BEAVER PICK	100-52-55410-340-000	291.83
01/11/2019	US BANK	3287-122618	01/26/2019	REC-SCRIMMAGE VESTS	100-53-55300-340-000	39.95
01/11/2019	US BANK	3287-122618	01/26/2019	REC-EXERCISE MATS	100-53-55300-215-075	254.91
01/11/2019	US BANK	4395-122620	12/26/2018	PD-HOTEL OVERCREDIT	100-20-52110-320-000	.04-
01/11/2019	US BANK	6187-12/26/1	12/26/2018	LIB- KWIK TRIP STAFF DEV REFRESH	100-51-55110-390-000	27.23
01/11/2019	US BANK	6187-12/26/1	12/26/2018	LIB- PIZZA RANCH STAFF DEV DAY	100-51-55110-390-000	126.19
01/11/2019	US BANK	6187-12/26/1	12/26/2018	LIB- NEST SECURITY	850-51-55110-300-000	260.00
01/11/2019	US BANK	6187-12/26/1	12/26/2018	LIB- USPS POSTAGE	100-51-55110-343-000	150.00
01/11/2019	US BANK	6187-12/26/1	12/26/2018	LIB- AMAZON BOOKS (GEOGHAGEN	850-51-55110-300-000	855.18
01/11/2019	US BANK	6187-12/26/1	12/26/2018	LIB- RUGS	940-51-55110-340-000	32.18
01/11/2019	US BANK	7925-122620	12/26/2018	EC DEV-PARKING	100-67-56710-330-000	3.60
01/11/2019	US BANK	8480-122618	12/26/2018	PW-WELDING SUPPLIES	100-31-53240-340-000	110.04
01/11/2019	US BANK	8480-122618	12/26/2018	PW-TRAIL CAM	100-31-53650-340-000	138.99
01/11/2019	US BANK	8480-122618	12/26/2018	PW-TRAIL CAM MEMORY CARD	100-31-53650-340-000	7.98
01/11/2019	US BANK	8480-122618	12/26/2018	PW-VINYL TUBING #24	100-31-53240-350-000	47.99
01/11/2019	US BANK	8480-122618	12/26/2018	PW-#83 U-JOINTS	100-31-53620-350-000	130.08
01/11/2019	US BANK	8480-122618	12/26/2018	PW-SOLDERING IRON	100-31-53300-365-000	38.48
01/11/2019	US BANK	8480-122618	12/26/2018	PW-BOOT SCRAPERS	100-31-53270-340-000	232.36
01/11/2019	US BANK	8667-11/25/1	11/26/2018	FD - MEMBERSHIP DUES NVFC	100-21-52200-320-000	49.00
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - LYNN CARD COMPANY - BDDAY	100-21-52200-390-000	153.00
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - CLEANING BILL FOR CLASS UNIF	100-21-52200-270-000	12.75
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - SNACKS FOR FIRE INSPECTOR	100-21-52200-390-000	17.95
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - SNACKS FOR FIRE INSPECTOR	100-21-52200-390-000	45.00
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - BREAK FOOD FOR STANDBY FF	100-21-52200-340-000	8.18
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - LUNCH FOR STANDBY FFS FOR	100-21-52200-340-000	36.55
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD-BREAK FOOD FOR STANDBY FFS	100-21-52200-340-000	18.00
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - AED PAD REPLACEMENT	100-21-52200-340-000	434.70
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - FOOD PREP STUFF FOR FARM K	100-21-52200-320-000	74.60
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - COFFEE FOR FARM KITCHEN BU	100-21-52200-320-000	29.01
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD- DONUTS FOR FARM KITCHEN BU	100-21-52200-320-000	138.00
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - CUPS FOR COFFEE FARM KITCH	100-21-52200-320-000	2.88
01/11/2019	US BANK	8667-12/26/1	12/26/2018	FD - TIDE FOR WASHING MACHINE A	100-21-52200-340-000	39.62
01/11/2019	US BANK	8829-122618	12/26/2018	PD-5 GAL MED WASTE	100-20-52120-340-000	179.00
01/11/2019	US BANK	8829-122618	12/26/2018	PD-DESCALING SOLUTION	100-20-52130-310-000	12.95
01/11/2019	US BANK	8829-122618	12/26/2018	PD-GILBERT WAUWATOSA HOTEL	100-20-52110-320-000	90.00
01/11/2019	US BANK	8829-122618	12/26/2018	PD-FOOD FOR HIGH SCHOOL SUPPO	100-20-52110-390-000	62.95
01/11/2019	US BANK	8829-122618	12/26/2018	PD-LICENSE PLATE FRAME FLIPPER	100-20-52120-390-000	249.49
01/11/2019	US BANK	8829-122618	12/26/2018	PD-COLOR DOCUMENT SCANNER	100-20-52120-392-000	329.99
01/11/2019	US BANK	8829-122618	12/26/2018	PD-BLUETOOTH HEADSET	100-20-52130-392-000	99.00
01/11/2019	US BANK	8829-122618	12/26/2018	PD-WIRELESS PRINTER	100-20-52130-392-000	69.99
01/11/2019	US BANK	8895-122618	12/26/2018	PD-NOV 2018	100-20-52120-270-000	50.00
01/11/2019	US BANK	8979-122620	12/26/2018	LIB-USA TODAY MONTHLY SUBSCRIP	100-51-55110-326-000	29.00
01/11/2019	US BANK	8979-122620	12/26/2018	LIB - ILL POSTAGE	100-51-55110-343-000	60.46
01/11/2019	US BANK	8979-122620	12/26/2018	LIB - POPE FRANCIS -ROLTGEN	850-51-55110-300-000	17.96
01/11/2019	US BANK	8979-122620	12/26/2018	LIB - DONORPERFECT MONTHLY SUB	100-51-55110-311-000	39.00
01/11/2019	US BANK	9442-122618	12/26/2018	ENG-PHONE HOLSTER	100-30-53100-220-000	6.32

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
01/11/2019	US BANK	Amazon-11-1	12/30/2018	DVD	100-51-55110-328-000	149.47
01/11/2019	US BANK	AMAZON-12-	12/20/2018	LIB-BOOK REFUND	100-51-55110-324-000	.25-
01/11/2019	US BANK	AMAZON-17	12/04/2018	LIB-FOAM CLIMBER	850-51-55110-300-000	169.72
01/11/2019	US BANK	AMAZON-18	11/19/2018	LIB- PROGRAMMING SUPPLIES	100-51-55110-391-510	49.54
01/11/2019	US BANK	Amazon-389	11/19/2018	LIB- PROGRAMMING SUPPLIES	100-51-55110-391-510	25.24
01/11/2019	US BANK	AMAZON-RE	11/27/2018	LIB-REFUND KIDS BOOK	100-51-55110-324-000	25.99-
01/11/2019	US BANK	WALMART-1	11/30/2018	LIB- PROGRAMMING SUPPLIES	100-51-55110-391-510	36.95
01/11/2019	US BANK	WALMART-1	12/12/2018	DVD	100-51-55110-328-000	15.96
01/11/2019	US BANK	WALMART-1	12/12/2018	LIB-PROGRAMMING SUPPLIES	100-51-55110-391-510	21.91
01/11/2019	US BANK	WALMART-1	12/12/2018	LUCKY DAY DVD	940-51-55110-300-000	15.96
01/11/2019	US BANK	WALMART-1	12/06/2018	FOL-LABELS FOR WEEDING	940-51-55110-300-000	26.56
Total 1211:						6,654.79
Grand Totals:						6,654.79

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

To: Finance Committee
From: Mike Hardy, Parks, Recreation & Forestry Director
Date: January 22, 2019
Re: Swimming Pool Needs Assessment Study

The Parks Commission has reviewed proposals to provide a Needs Assessment Study for the City's aquatics facility and programs. With a facility that is over 80 years old, we have seen increasing repairs as well as increased complaints from the public on the condition of the locker rooms and general appearance and functionality of the facility. Three firms with extensive experience in providing these studies responded to our request for proposals. The proposals include meeting with staff and the public to determine what current programming and facilities are lacking, what is desired for the future and what limitations our current facility and equipment has towards reaching those plans. The chosen vendor will do a study on current equipment, note where improvements should be made to comply with state code as well as provided needed aquatic programming, as well as provide two potential plans for renovations complete with cost estimate and drawings to use in future fundraising efforts.

The hope is that the study will help us understand better the needs and wishes of the community in relation to future aquatic programming as well as the ability of our existing facility and equipment to meet those needs. Additionally, estimates will be given to allow us to request future funding through the levy and/or donors.

Bids received were as follows:

MSA Professional Services	\$17,900
ADCI	\$19,400
Ayers Associates	\$24,393

The Parks Commission has recommended accepting the proposal from MSA. \$20,000 was budgeted for this project in 2019 and the addition of a splashpad, which may become part of the study, was included in our 2017-2021 Comprehensive Outdoor Recreation Plan.

This proposal will also be considered by Council tonight.

**AGREEMENT FOR SERVICES
BETWEEN THE CITY OF BARABOO AND MUELLER COMMUNICATIONS LLC**

THIS AGREEMENT FOR SERVICES ("AGREEMENT") is entered into by and between City of Baraboo, a Wisconsin municipal corporation with a mailing address of 101 South Blvd., Baraboo, WI 53913 ("**CITY**"), and Mueller Communications, LLC, a Wisconsin limited liability corporation with a mailing address of 1749 N. Prospect Ave., Milwaukee, WI 53202 ("**PROVIDER**"). For the mutual consideration contained herein, the Parties agree as follows:

1. Term. This Agreement shall be valid and in full force and effect on the date of complete execution by the City and the Provider. Either party may terminate this Agreement at any time, with or without cause, by providing written notice to the non-terminating party of the intent to terminate at least 30-calendar days prior to the termination date. Any work performed by the Provider up to the date of termination shall be paid for by the City pursuant to the terms herein.

2. Scope of Work. The Provider shall perform as required under this Agreement by providing the services stated in the Letter of Agreement as further described in Attachment A.

3. Price and Payment. The City shall pay the Provider pursuant to the terms contained in the Standard Expense Reimbursement Policy, attached hereto as Attachment B, at the rate and terms provided for in Attachment A and the Rate Schedule for Mueller Communications, LLC, attached hereto as Attachment C.

4. Components of this Contract. This Agreement consists of the following component parts, all of which are as fully a part of this Agreement as if herein set out verbatim:

- a. Letter of Agreement, dated December 12, 2018 – Attachment A
- b. Standard Expense Reimbursement Policy – Attachment B
- c. Rate Schedule for Mueller Communications, LLC – Attachment C
- d. Certificate of Insurance showing compliance with Attachment D – City of Baraboo Insurance Requirements for Professional Services.

5. Indemnification. The City shall indemnify the Provider, and the Provider shall indemnify the City, pursuant to the terms contained in Attachment A.

6. Governing Law. This Agreement shall be governed by the law of the State of Wisconsin.

7. Disputes. In the event there is a dispute between the City and the Provider related to this Agreement, the parties shall endeavor to resolve the dispute through informal discussions and/or mediation prior to taking legal action.

8. Notice. Notice shall mean an instrument in writing that is deemed to have been duly served if (a) hand delivered or (b) sent by certified mail, postage prepaid, and deemed delivered three business days after the date posted, and addressed to the following:

If to City: City Administrator
City of Baraboo
101 South Blvd.
Baraboo, WI 53913

If to Provider: Mueller Communications, LLC
1749 N. Prospect Ave.
Milwaukee, WI 53202

9. Amendments. This Agreement may be amended or modified at any time upon mutual written agreement both parties.

10. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have caused this instrument to be executed on the dates indicated below.

MUELLER COMMUNICATIONS, LLC, PROVIDER



12-13-2018

Lori Richards, Partner/President

Date

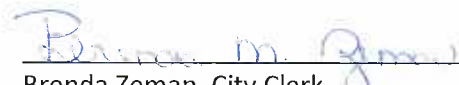
CITY OF BARABOO



Ed Geick, City Administrator

12-13-18

Date



Brenda Zeman, City Clerk

12-13-18

Date

ATTACHMENT D
CITY OF BARABOO
INSURANCE REQUIREMENTS FOR CONTRACTOR/SERVICE PROVIDER

It is hereby agreed and understood that the insurance required by the City of Baraboo is primary coverage and that any insurance or self-insurance maintained by the City of Baraboo, its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. All insurance shall be in full force prior to commencing work and remain in force until the entire job is completed and the length of time that is specified, if any, in the Agreement or listed below whichever is longer.

1. INSURANCE REQUIREMENTS FOR CONTRACTOR/SERVICE PROVIDER - LIMITS

- A. Commercial General Liability coverage that is at least as broad as Insurance Services Office Commercial General Liability Form, including coverage for Products Liability, Completed Operations, and Contractual Liability with the following minimum limits and coverage:
 - 1. Each Occurrence limit \$1,000,000
 - 2. Personal Injury limit \$1,000,000
 - 3. General aggregate limit (other than Products–Completed Operations) per project \$2,000,000
 - 4. Products–Completed Operations aggregate \$2,000,000 (must be carried for two years after acceptance of completed work) – IF APPLICABLE
 - 5. Fire Damage limit — any one fire \$50,000 – IF APPLICABLE
 - 6. Medical Expense limit — any one person \$5,000.
- B. Hired and non-owned automobile liability coverage with a minimum limit of \$1,000,000.
- C. Workers' Compensation as required by the State of Wisconsin, and Employers Liability insurance with sufficient limits to meet underlying Umbrella Liability insurance requirements – IF APPLICABLE
- D. Umbrella Liability providing coverage at least as broad as the underlying Commercial General Liability, Automobile Liability and Employers Liability, with a minimum limit of \$1,000,000 each occurrence and \$1,000,000 aggregate.
- E. Property Insurance Coverage to be provided by the Provider – IF APPLICABLE

2. ADDITIONAL PROVISIONS AND REQUIREMENTS

- A. Covered property will include property on the project work sites, property in transit, and property stored off the project work sites – IF APPLICABLE.
- B. The City of Baraboo and its employees, agents and officers must be added as named insureds to the policy.

- C. Coverage must include a "waiver of subrogation" against any named insureds or additional insureds.
- D. Provider will be responsible for all deductibles and coinsurance penalties.
- E. Acceptability of Insurers - Insurance is to be placed with insurers who have an *A.M. Best* rating of no less than A- and a Financial Size Category of no less than Class VII, and who are authorized as an admitted insurance company in the State of Wisconsin.
- F. Prior to or concurrent with the execution of the Agreement, the Provider shall file with the City of Baraboo a certificate of insurance (Accord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this Agreement.
- G. The insurance must provide a 30-day notice of cancellation, with notice to be provided to the City of Baraboo.



Mueller Communications

PUBLIC AFFAIRS • PUBLIC RELATIONS • CORPORATE & CRISIS COMMUNICATIONS

December 12, 2018

Edward A. Geick
City Administrator
City of Baraboo
101 South Blvd.
Baraboo, WI 53913

Re: Letter of Agreement

Dear Edward:

This correspondence serves as the Letter of Agreement between the City of Baraboo and Mueller Communications LLC (Mueller Communications). It outlines the nature and terms of the working relationship between our organizations.

Mueller Communications will provide communications assistance, media relations and issues management counsel.

Fees for these services will be billed on an hourly, "pay-as-you-go" basis. Crisis rates will apply from engagement through December 17, 2018, and standard rates thereafter, according to the enclosed rate schedule. Unless specified otherwise by the client, Mueller Communications strives to have all work performed by the least costly, most qualified person on our staff to deliver the best and most comprehensive results for our clients.

In addition to professional fees, Mueller Communications charges an administrative service & technology fee of five percent (5%) of the monthly professional fees to cover internal expenses incurred on client's behalf. A copy of Mueller Communications' Standard Expense Reimbursement Policy has been enclosed for your review.

Mueller Communications posts invoices, which are payable upon receipt, at the end of each month for services performed that month. Each invoice includes a separate breakdown of out-of-pocket expenses and a monthly summary of activities performed.

Also, please understand and agree that Mueller Communications cannot undertake to verify all the information supplied to us by you and your employees. Therefore, we ask you to agree to indemnify and hold harmless Mueller Communications and its officers and employees from and against any demands, claims, or liability actually incurred or suffered by us directly relating to or arising out of the inaccuracy of the information provided to us by you hereunder and all reasonable cost and expenses incurred by us in connection therewith, including without limitation, reasonable attorneys' fees and cost of litigation.

This indemnification obligation shall not apply to demands, claims or liabilities relating to or arising out of our negligence or misconduct. Likewise, we will indemnify and hold you and your employees harmless from and against any demands, claims and losses or liabilities actually incurred or suffered by you in connection with the services rendered by us, except for demands, claims and losses or liabilities relating to or arising out of your negligence or misconduct. The provisions of this paragraph shall survive the expiration or termination of this Letter of Agreement.

Please sign a copy of this letter of agreement, email or fax it back to me at (414) 390-5515, and keep one for your files. This contract may be terminated at any time with a 30-day advance notice to the affected parties.

Mueller Communications works aggressively to ensure open lines of communication on all aspects of the working relationship with clients. Please feel free to contact me personally if you have any questions or need additional information on any portion of this letter or any other matter. We look forward to working with you.

Sincerely,

LORI RICHARDS
Partner / President
Mueller Communications LLC

Accepted by:

EDWARD A. GEICK
City Administrator
City of Baraboo





Mueller Communications

PUBLIC AFFAIRS • PUBLIC RELATIONS • CORPORATE & CRISIS COMMUNICATIONS

STANDARD EXPENSE REIMBURSEMENT POLICY

In order to provide the high quality services our clients have come to expect, Mueller Communications LLC (Mueller Communications) incurs reimbursable expenses on behalf of its clients. We have prepared this policy statement to ensure a full understanding of how these charges are handled and to provide clients with more information on our policy. Our main objective is to develop a relationship with clients based on mutual trust. To further that goal, Mueller Communications expends funds on a client's behalf with exactly the same care and concern we have for personal monies.

Mueller Communications charges an administrative service & technology fee of five percent (5%) of the monthly professional fees to cover internal expenses incurred on client's behalf. Included in this fee is access to our full suite of media database and monitoring services, basic administrative support, in-county travel, routine printing, telecom and technology services.

Any extraordinary expenses will be billed separately. All third-party vendors used are reputable and continually monitored for quality and competitiveness. All charges paid by Mueller Communications on behalf of the client will have 17.65 percent added to cover the cost of the oversight and administration. Typical services provided by third-party vendors include, but are not limited to, costs for design, ad buys, or direct mail / email services, as well as working meals and out-of-county travel.

We encourage clients to discuss any questions or comments they may have concerning this policy with us at any time.



1749 N. PROSPECT AVENUE
MILWAUKEE, WI 53202-1931



MUELLERCOMMUNICATIONS.COM



414.390.5500
FAX 414.390.5515



Mueller Communications

PUBLIC AFFAIRS • PUBLIC RELATIONS • CORPORATE & CRISIS COMMUNICATIONS

RATE SCHEDULE FOR MUELLER COMMUNICATIONS LLC

Fees for Mueller Communications LLC (Mueller Communications) services are normally billed on a monthly basis. Crisis rates are charged when we are engaged to go to work immediately to address a crisis situation that requires us to take extraordinary measures.

Our hourly rates at Mueller Communications are as follows:

<u>Title</u>	<u>Standard Rate</u>	<u>Crisis Rate</u>
<i>Chairman & CEO</i>	\$325	\$488
<i>Partner</i>	\$225	\$338
<i>Vice President</i>	\$195	\$293
<i>Director</i>	\$185	\$278
<i>Senior Account Executive</i>	\$170	\$255
<i>Account Executive</i>	\$145	\$218
<i>Associate (Level 4)</i>	\$125	\$188
<i>Associate (Level 3)</i>	\$105	\$158
<i>Design Professional (Level 3)</i>	\$105	\$158
<i>Associate (Level 2)</i>	\$85	\$128
<i>Design Professional (Level 2)</i>	\$85	\$128
<i>Associate (Level 1)</i>	\$65	\$98
<i>Design Professional (Level 1)</i>	\$65	\$98
<i>Administrative</i>	\$40	\$60

Mueller Communications periodically adjusts its rate schedule, generally in January of each year.



1749 N. PROSPECT AVENUE
MILWAUKEE, WI 53202-1931



MUELLERCOMMUNICATIONS.COM



414.390.5500
FAX 414.390.5515



MUELCOM-01

JWICHMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robertson Ryan - Milwaukee 330 East Kilbourn Avenue, Suite 650 Milwaukee, WI 53202		CONTACT NAME: PHONE (A/C, No, Ext): (414) 271-3575 FAX (A/C, No): (414) 271-0196 E-MAIL ADDRESS:		
INSURED Mueller Communications LLC 1749 North Prospect Ave. Milwaukee, WI 53202		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : WEST BEND MUTUAL INSURANCE COMPANY		15350
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		A344535	10/15/2018	10/15/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 0 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		A344535	10/15/2018	10/15/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		A344535	10/15/2018	10/15/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below		A344541	10/15/2018	10/15/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Baraboo and its employees, agents and officers are Additional Insured in regards to General Liability regarding work performed by the named insured.

CERTIFICATE HOLDER

CANCELLATION

City of Baraboo
101 South Blvd
Baraboo, WI 53913

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

MEMORANDUM

To: Mayor
City Council Members
Baraboo Community Development Authority Commissioners

From: Patrick Cannon
Executive Director

Re: CLOSE Program

Date: January 18, 2019

The Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) have reached an agreement on the closing of the current job creation loan program. This program will cease on February 1, 2019.

Attached is a summary of the program changes and how it will affect the City of Baraboo. Staff has been working on how to change the program for continued use in the City. However, the initial program outline and steps are being presented for your consideration.

Please let me know if you have any questions.

City of Baraboo

Close Program

Introduction

The City of Baraboo currently administers two separate grants from the US Department of Housing and Urban Development (HUD) known as Community Development Block Grants – Revolving Loan Funds (CDBG-RLF). The Wisconsin Department of Administration, Division of Energy, Housing and Community Resources is the regulatory authority for this fund. The Baraboo Community Development Authority (CDA) has been charged with the administration of these funds.

The grant funds obtained under this program are intended to assist a business with funding to hire or retain new employees. In general, the program requires that at least 51% of the individuals who are hired to fill the new positions must meet the local low to moderate income (LMI) threshold for the county. Each loan is limited to \$35,000 for each job being created. In addition, HUD has several reporting requirements that must be completed prior to the loan being approved.

The CDA has two funds that were grants under this program. They are Fund 984 (ED Grant Fund) and Fund 986 (79 Revolving). Both funds have outstanding loans and a small amount of cash on hand at this time.

Close Program outline

The Department of Administration has indicated that over \$100,000,000 in grant funds have been awarded in the State of Wisconsin. Of this total amount, DOA estimate that over 50% of these funds are currently idle and not being used for loans.

In the spring of 2018, DOA began discussions with HUD regarding this program. Based upon a program approved by HUD for the State of Illinois, DOA created a program request that they have called the CLOSE program. Under the terms of the request, DOA was requiring that all Program Administrators return all cash and investments and outstanding loans to the State. In the original submission, all future debt payments would then come to the State to satisfy the outstanding loans. As an alternative, the State would accept a cash payment equal to the outstanding loan amounts and then allow the municipality to be the owners of the loans. The loan payments would then also be retained by the municipality. In addition, the municipality would be fully responsible for administration of the loans.

As an addition to the payment requirements for the loans with DOA, they have indicated that the payment made by a municipality would be held for a period of 24 months and the municipality could request these funds back as a non-competitive grant. As a non-competitive grant, the municipality would not be required to show matching funds and the project would still need to qualify under the CDBG project guidelines. These funds would be held exclusively for the municipality for the 24 month period. If the municipality decided to apply for a competitive grant under the CDBG guidelines, the funds returned to DOA could be used as the required matching funds for the competitive grant.

For Example

Cash on Hand	\$ 50,000
Outstanding Loans	\$750,000

Payment to be made to DOA \$800,000

Non-competitive grant funds
available to municipality \$800,000

1. Each municipality has the choice to participate in this program by returning the loans without payment to DOA or to convert everything to a cash equivalent and participate in the non-competitive grant payment portion of the program.

HUD Approval

The State has indicated that HUD has approved their request to modify their funding agreement. HUD did add a few new requirements. The biggest one being that if we decide to not participate, we would still be required to service the loans and not receive any of the funding. This includes the issuance new loans by the CDA and the collection of delinquent loans.

The CLOSE program will begin on February 1, 2019. After that date, we are no longer permitted to issue loans under the current programs. We will then have two years to complete the transition out and issue the payment to the State for participation in the program.

Options

1. **Elect to not participate in the CLOSE program.**

As outlined above, the City can withhold any action and return the loans and cash to the State DOA. We would still be responsible for administering the loans, but would not receive any of the loan payments. All costs associated with the administration of the loans would be borne by the City/CDA.

2. **Participate in the CLOSE program**

The City may choose to participate in the CLOSE program. In order to comply with the guidelines, the current cash balances of \$35,122.02 (11/30/2019) and outstanding loan balances of \$754,506.52 (11/30/2018) would need to be paid to the State. The total is \$789,628.54 as of 11/30/2018.

In order to make the payment to the State, the City would be required to create a cash source equal to the outstanding loan amount of \$754,506.52. This can be done either internally with existing cash reserves or externally by borrowing the funds over a short period of time.

Potential sources of funding include:

- | | |
|---|-----------------|
| a. TIF Incentive Fund * | \$350,000 |
| b. City Economic Development Fund | \$138,000 |
| c. Funded but not completed Street Projects | \$800,000 up to |

d. Baraboo State Bank Line of credit (Bldg. Capital)	\$240,000
e. Fund Balance (percentage change from 25% to 18.6%)	\$800,000 up to
f. State Trust Fund *	\$800,000 up to

Please note that there is both a cash interest charge for taking out a loan as well as the opportunity costs associated with the uses of some of these funds.

CDBG Return Grant

By participating in the CLOSE program, the City would then be eligible for a non- competitive grant from the State equal to the amount paid into them (for illustrative purposes \$789,506.52). These funds can be used for any CDBG-RLF eligible project. We are limited to three types of projects within the two year window. Examples of CDBG-RLF eligible projects include, Low to Moderate housing (LMI), blight elimination, street projects (that meet certain qualifications).

Future Economic Development Projects

The Department of Administration has indicated that they will not be permitted to issue or administer loans for new applicants. Therefore, the City may look to combine various funds currently available and initiate its own Economic Development fund.